



## Remote Learning Policy 2020 and 2021

The aim of this remote learning policy is:

- To outline procedures and practice for pupils in self-isolation/lockdown, and who are otherwise fit and healthy, to continue with their education.
- To outline procedures and practice for staff in self-isolation/lockdown, and who are otherwise fit and healthy, to continue with; planning, teaching, supporting and feeding back on pupil work as part of the schools offer to provide children with a remote education.

As a school we are committed to providing continuity of education to our pupils and will always aim to provide all pupils with equal opportunities to participate in learning from home. The school's remote learning plan is for; isolated cases, class closure, year group closure and school closure.

Dewentwater uses **Google Classroom** for its remote learning platform. Class teachers are aware of who has full access, limited access and no access in their class. Paper copies are prepared for children with no access with the aim of loaning out a device. Google Classroom can be accessed through devices such as an Xbox and PlayStation. Where possible, remote devices and/or 4G connections will be sought, particularly for disadvantaged children. Parents should make the school aware of any barriers to accessing remote learning.

Children who are unwell are not expected to access remote learning. Children who are isolating and are well should have remote learning available to them **immediately**.

### Online Safety

Safety online will be highlighted with pupils and parents on a regular basis. The link below gives access to top safety tips and other useful resources to keep children safe whilst online.

<https://static.lgfl.net/LgflNet/downloads/digisafe/Parent-Top-Tips-Safe-Online-Corona.pdf>

### School Offer when school is open to all children

- Work is available immediately
- A daily English, Maths and Topic/Science link will be uploaded to Google Classroom. (2 weeks prepared for each half term)
- A general message from the teacher on Google Classroom will welcome the children and briefly outline the learning expectations
- Teachers will provide feedback twice a week
- Children are expected to read daily, complete maths Rockstars and practice spellings
- Children are encouraged to exercise every day and focus on their well-being.
- Teachers check all work and comments with feedback twice a week

### Oak Academy

School will use Oak Academy links to support the remote learning content– lessons will closely link to learning taking place in school. The Oak Academy focus will be something that benefits the curriculum coverage for that year group. The DfE published list of educational resources site; Oak National Academy



Website provides the equivalent of 3 hours of lessons per day for primary school children. In their online 'classroom' each lesson is an hour-long. They're delivered by a teacher, with a pre-recorded video as well as quizzes, worksheets and creative activities. There's no login or password if additional resources are required.

**If the whole class go into lockdown and the teacher is not unwell, then the school curriculum will pause and learning will continue through a combination of Oak Academy and class teacher videos.**

Resources are immediately available for school to utilise and share. It also means that when school resumes children will be at the same point in their units of work. Not all children will access the remote learning or engage with it so follow up calls will be made to give support and find out what the barriers are.

### **Government Expectation**

The government expect high quality provision to be offered by the end of September which is the message in the guidance to schools and parents.

### **If a teacher is unwell**

If a teacher is unwell, the parallel teacher will plan. TAs will support with calls, meetings and preparation of packs. If both teachers are unwell, assistant heads will support with planning.

## **Whole School Closure except for vulnerable groups and key worker children**

### **Google Classroom Expectations** (There are some differences for nursery and reception)

- Children will need to log into Google Classroom at the start of each school day.
- Children will give an indication of their wellbeing next to their name when they register. Children should put a number next to their name to indicate how they are feeling each morning. This will range from 1 – 5, 1 being enthusiastic, motivated, engaged and ready to learn where as 3 or below will indicate they are worried, anxious, detached or concerned about something. This will enable teachers to monitor children's well-being and support them with any concerns they may have. If teachers are concerned about a child, a member of support staff will make contact with them/you.
- The children are able to send private messages to their teacher in Google Classroom. Please encourage them to do so, particularly if they are finding the work too challenging or they would like further support with their well-being or opportunities to learn.
- One activity highlighted below will be marked virtually by the teacher, which will be indicated when sent out daily. Work that is completed by 13:30 will receive feedback from the class teacher that day, any work submitted later than this will be marked the following day.

**Maths lessons** uploaded to Google Classroom, including a pre-recorded video where appropriate to support the children with the task.

**English tasks** uploaded to Google Classroom that follows the sequence of learning in the classroom. The quantity will be dependent on the age of your child. Some/all of these will be submitted to your child's class teacher on Google Classroom for feedback. These lessons will include spelling, grammar, writing and reading.



**Reading** should happen every day. Children are expected to access our online reading platform Reading Buddy.

**Topic tasks** will be uploaded to Google Classroom for children to complete. These lessons will be linked to what your child would have had in class this term.

**Children with an EHCP** will be given some 1:1 support and are entitled to access the school provision. However, if they are isolating, a more bespoke programme of support will be set up. This may include phone calls from your child's 1:1 support. These students are still expected to complete the learning tasks set on Google Classroom.

**Vulnerable children** are entitled to access school provision. Guidance is followed to determine who is vulnerable. School has identified vulnerable children without a social worker who could be at school.

**Reception and Nursery** activities will be uploaded onto Google Classroom and resource packs provided by the school where necessary. The screen time and Google Classroom expectation is greatly reduced for this age range. Phonics sessions are provided as well as calls to maintain contact and to offer support.

**Well-being phone calls** Along with daily learning and marking taking place, your child will receive a well-being phone call during the course of the week. This will either be from a member of your child's year group teaching team, Acting Deputy Head (Mrs Hankin) or SENCo (Mr Butcher). All phone calls will be logged and we will phone back any unanswered phone calls. Please understand that there are limitations on this and if we are unable to get through again you may have to wait until the following week for a phone call. Remember that children are able to direct message their teachers on Google Classroom if they are feeling anxious and want to check in with them.

**Daily drop in meetings** on Google Meet will allow children to meet with their teacher and classmates to stay connected and to ask questions. Some extra meetings will be provided to support children with misconceptions or who are struggling with their learning and to give valuable feedback.

**Respectful behaviour** on Google Classroom is an expectation of everyone accessing this learning platform. If children write inappropriate messages, they will be warned and then parents will be called. Please remind children that this is not a personal, social media platform but a learning one which should be used appropriately at all times.

**Google Classroom Codes** If your child is being asked to put in a Google class code to get onto Google Classroom then it may be because a sibling has not signed off Google Classroom on the shared device. Each child needs to use their own individual log-in to access their own classroom.

**Glitches** There have been some issues with Google Classroom and Reading Buddy as their platforms have had the occasional technical issue. Some issues are outside of our control but we will work quickly to rectify any problems.

**Year group emails** are better to use to communicate with class teachers who can respond quickly. Parentcomms should be used for all other queries. [parentcomms@derwentwater.ealing.sch.uk](mailto:parentcomms@derwentwater.ealing.sch.uk)



## **Remote learning and Government Guidance**

Government guidance has been updated and states that key stage 1 should be offered 3 hours of learning and key stage 2, 4 hours of learning. The amount of work and the length of time it takes can vary from child to child. Some families may want less work, others more, whilst some will feel the amount is accurate. Children take different lengths of time to complete tasks but we believe we are setting an amount of work that is adequate and that will meet the government requirement. Again, as a parent, you decide what you think is appropriate for your child. We also understand that there needs to be a balance between screen time and that learning doesn't only happen when completing remote work. Cooking, helping with chores, playing games and much more all contribute to building vital skills and broadening knowledge.

## **The Space – Supporting Mental Health**

**The Space** is now on Google Classroom. It is open to all pupils and will have information and activities that focus on the children's well-being. For example, there will be a Mindfulness section on meditation. Activities will be added to it weekly and we hope that it will be a place that will help those children (and parents) to manage these times more effectively. A separate email has been sent from Helen Thorp, our school counsellor, who supports children, families and staff with their mental health. Her contacts are in the email if you need support.

## **Google Meet**

We recommend downloading the Google Meet app on iPads to support smoother access to the meetings

## **Uploading Work**

Please click on the link for guidance on uploading work. This video is also on the school website. Depending on how you access the school site you will see it: 1. On a laptop on the right hand side, the third video down 2. On a phone - it is at the bottom.

<https://www.derwentwaterschool.com/home-learning/google-classroom>

## **Communicating with School**

Important information, including updates and changes with remote learning will be shared on the website and in emails. Parents are able to contact the school via telephone but preferably the school year group email address or [parentcomms@derwentwater.ealing.sch.uk](mailto:parentcomms@derwentwater.ealing.sch.uk) Replies will be made within 48 hours. Where a pupil is self-isolating on medical grounds for a significant period of time, contact will be made via telephone on a weekly basis to monitor learning and provide support if needed. Pupils identified as vulnerable will be invited into school and contacted on a weekly basis and support offered as necessary.

## **Safeguarding**

Please refer to Child Protection and Safeguarding Policy.

## **Data protection**

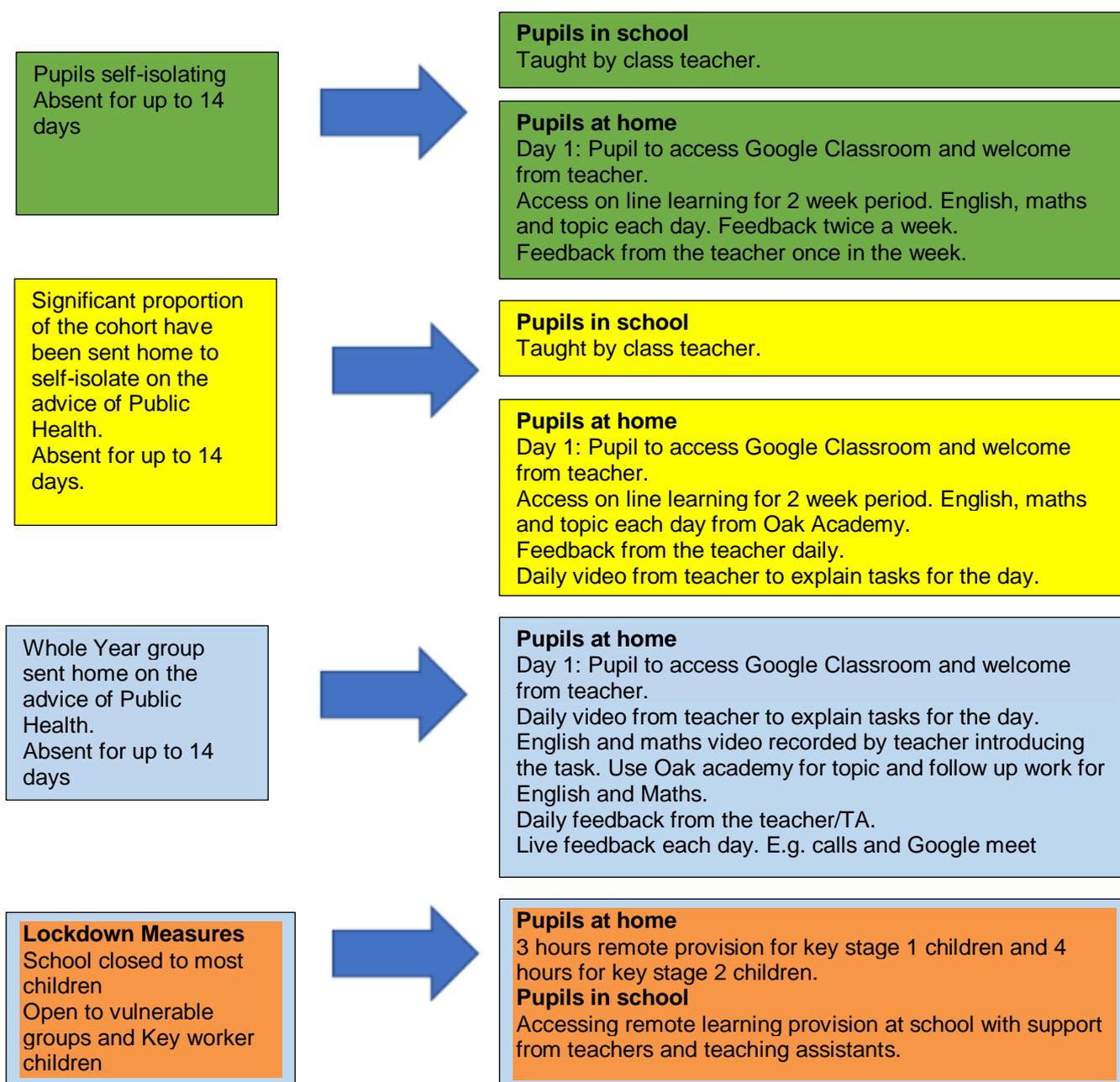
When accessing personal data, all staff members will: Only use their official school email account and connect to the school network using their school laptop only. Calls will be made from school or by restricting caller id on personal phones. All data collection will be compliant with GDPR guidelines.

## Monitoring arrangements

Remote Learning will be discussed by leadership on a weekly basis and reviewed when updates to home learning are provided by the government or research and feedback indicates. Parent questionnaires, pupil voice and staff feedback will contribute to changes being made. Leadership will monitor the quality of provision regularly in Google Classroom.

## Stages of Home Learning Flowchart:

(Paper packs ready for distribution for children without devices and for all children in EYFS.)



This plan meets the expectations set out by the Department for Education in supporting children's remote education during Coronavirus: <https://www.gov.uk/guidance/supporting-your-childrens-education-during-coronavirus-covid-19?priority-taxon=b350e61d-1db9-4cc2-bb44-fab02882ac25>

To be reviewed and updated following any changes in government guidance

January 2021 Nikki Gardner Acting Head Teacher